



Milan Parks & Recreation

147 Wabash St.
Phone (734) 439-1549

Milan, Michigan 48160
FAX (734) 439-3925
www.milanmich.org

Milan Parks & Recreation Parks Rental Facility Rules

We are glad that you have chosen to use our municipal parks and recreation facilities for your group function. Rental fee for reserving the facilities (listed below) need to be paid at the time of reserve the park. To ensure a safe and enjoyable outing, we would like you to be aware of a few park rules and regulations:

Park Rental Fee:

Parties of 50 or less	\$35.00 City Resident	\$50.00 Non-Resident
Parties of 51-200	\$100.00 City Resident	\$125.00 Non-Resident
Parties over 201	\$325.00 City Resident	\$400.00 Non Resident

1. Park hours are 6:00 a.m. to 10:00 p.m. However, your reservation is in effect only for those hours posted on the facility use permit
2. Alcoholic beverages are prohibited in municipal parks and recreation areas.
3. Animals and pets must be on a leash.
4. Park in designated areas only. Please don't enter park and park on the grass. Violator will be ticketed.
5. Please leave the park area in the same condition as you found it. Any extra clean-up costs incurred by the city will be billed to group listed on facility use permit.
6. Build fires only in designated stoves or grills.
7. Malicious destruction of park equipment or grounds shall be punishable by law.
8. Please keep the volume on radios, tape players and amplifier turned down so as not to be heard beyond 50 feet.
9. To avoid conflicts with others who might wish to use the shelter without reservation, bring your signed proof of reservation permit with you. Remember this is a public park and it is to be shared by all. We offer non-reserveable alternatives for those who would like to use the parks without making a reservation.
10. Park reservations may be cancelled up to 30 days in advance, minus a \$5 Administration Fee.

To make a reservation go to Milan Parks and Recreation Office in Milan City Hall building.

Revised 8/2016



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PARKS PAVILLION RENTAL FACILITY USE PERMIT

ORGANIZATION/PERSON REQUESTING USE: _____

ADDRESS:* _____ CITY: _____ PHONE: _____

DAYS AND DATES REQUESTED: _____

TYPE OF EVENT FOR WHICH USE IS REQUESTED: _____

WHICH PARK (circle one): WILSON PARK NATURE PARK

TIME OF EVENT (include set up and clean up time): from _____ to _____

ESTIMATED NUMBER OF ATTENDEES AT EVENT (circle one): 50&↓ 51-200 200 & ↑

SPECIAL NEEDS OR EQUIPMENT (bases, volleyball, nets, etc): _____

By signing this Facility Use Permit, I acknowledge that I have received and read the Parks Rental Facility Rules in its entirety. I will abide by the Parks Rental Facility Rules and will pay all usage fees and damage assessments when due, including all costs and fees incurred by the City Of Milan in their collection.

Date: _____ Signature of Group Representative: _____

*Proof of residency is required for the discount. Acceptable proof of residency includes: current driver's license, state ID, car registration, utility bill, lease agreement, check stub, or property tax statement with name and address.

Office Use Only

Rental Date	Form In	Paid	Res/Non	# Of People	Special Needs

Revised 8/1/2016