

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL
HELD ON JUNE 12, 2017
147 WABASH STREET, MILAN, MICHIGAN 48160**

Mayor Armitage called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Armitage, Pro-Tem Gee, Council Members Churchill, Gilson, Hamden, Kerkes, Thompson.

OTHER OFFICERS PRESENT: City Administrator Jade Smith, City Clerk Lavonna Wenzel, City Attorney Steve Mann, Treasurer Karen Samborski, Police Chief Donald Tillery, Building/Zoning Official Robert Grostick, MIS/Communications Director Slay, Parks and Recreation Director Ellen Bell, Main Street Director Jill Tewsley, Fire Chief Stevens.

OTHERS PRESENT: Dave Baldwin, Sarah Norton, David Conger-Wade Trim, Dave Snyder.

APPROVAL OF AGENDA: June 12, 2017

Motion by Councilperson Churchill, to approve the agenda as presented, seconded by Councilperson Gilson. Motion carried unanimously.

APPROVAL OF MINUTES: May 22, 2017 - Regular Meeting Minutes

Motion by Thompson to approve the minutes; seconded by Gee. Motion carried unanimously.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. Residents: None
- B. Non-Residents: Monroe County Community College President expressed his gratitude for voter support on passing the millage.

CONSENT AGENDA:

- A. Accept resignation of Rodney Neubecker, from the Beautification Commission.**
- B. Fundraiser, Parade, Solicitation and Special Event Request. Block Party (Moving Milan Forward) July 8, 2017.**
- C. Fundraiser, Parade, Solicitation and Special Event Request. (Dance Xplosion Non-Profit Bottle Drive) June 17, 2017.**
- D. Milan Youth Council Minutes from October 13, 2016.**
- E. Milan Youth Council Minutes from November 10, 2016.**
- F. Milan Youth Council Minutes from January 19, 2017.**
- G. Milan Youth Council Minutes from February 9, 2017.**
- H. Milan Youth Council Minutes from March 6, 2017.**
- I. Milan Youth Council Minutes from April 14, 2017.**
- J. Milan Youth Council Minutes from May 11, 2017.**
- K. Milan Historical Commission Minutes from February 9, 2017.**
- L. Milan Main Street/DDA Regular Meeting Minutes from April 17, 2017.**
- M. Approve Acceptance of Trucked Waste at Waste Water Treatment Plant.**
- N. Approve Performance Resolution from MDOT for the beautification at Carpenter Rd and US 23 with wildflowers.**
- O. Approve Change in Location of the boat launch at the Nature Park.**

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- P. Approve Redevelopment of Website by Revize Software for the budgeted amount of \$8,180.**
- Q. Award FCI Water Tower Rehabilitation Project to L & T Painting, INC for a contract amount of \$267,500.**
- R. Approve Personnel Change for Police Officer Andrew Armstrong from part-time to full-time effective July 1, 2017.**
- S. Approve Payment of Outstanding MAFD Balance for \$35,734.71.**
- T. Approve and Adopt Resolution 2017-13 to Revised Official Fee Schedule effective July 1, 2017. The fees included in revision have been updated to reflect the revenue projections in the FY18 Adopted Budget.**

Motion by Councilperson Hamden to approve Consent Agenda items A through T as presented with the exception of moving items B, M, P, Q, S, to Matters for Action, seconded by Gee. Motion carried unanimously.

MATTERS FOR ACTION:

1. Item B: Fundraiser, Parade, Solicitation and Special Event Request. Block Party (Moving Milan Forward) July 8, 2017.

Mayor Armitage inquired if an insurance policy was recommended for this particular event. City Administrator Smith assured that no insurance is required for this event.

Motion by Councilperson Hamden, seconded by Councilperson Kerkes. Motion carried unanimously.

2. Item M: Approve Acceptance of Trucked Waste at Waste Water Treatment Plant.

Councilperson Hamden requested clarification on the new volumes going into the system, and if they will be the same as what is already going into the system. Mr. Conger with Wade Trim assured everything will run as usual, just with an increased volume. He confirmed that the system has the capacity to accept this increase.

Motion by Councilperson Hamden, seconded by Councilperson Gilson. Motion carried unanimously.

3. Item P: Approve Redevelopment of Website by Revize Software for the budgeted amount of \$8,180.

Attorney Steve Mann assured he has reviewed the contract.

Motion by Councilperson Hamden, seconded by Councilperson Kerkes. Motion carried unanimously.

4. Item Q: Award FCI Water Tower Rehabilitation Project to L & T Painting, INC for a contract amount of \$267,500.

There was a short discussion regarding the choices of the contractor and the colors for the Tower.

Motion by Councilperson Gee, seconded by Councilperson Kerkes. Motion carried unanimously.

5. Item S: Approve Payment of Outstanding MAFD Balance for \$35,734.71.

Treasurer Samborski provided detailed information about the balance and the lengthy research that went into investigating it. Council unanimously thanked Ms. Samborski for her diligence with this matter and her continued dedication in rectifying past bookkeeping errors.

Motion by Councilperson Hamden, seconded by Councilperson Thompson. Motion carried unanimously.

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BILLS PAYABLE AND PAYROLL: \$396,390.64

Motion by Councilperson Kerkes to approve, seconded by Councilperson Thompson. Motion carried unanimously.

CITIZENS MATTERS FROM THE FLOOR: (3 minutes time limit per person)

- A. Residents: None
- B. Non-Residents: None

MAYOR, COUNCIL AND STAFF REPORTS AND/OR COMMENTS:

Administrator Smith shared how he was impressed with the Milan Fair fireworks and what seemed to be the largest turn out yet. He provided several updates: Lewis Street construction is moving along well. Redman Road reconstruction is set to start on Monday, June 19. Mr. Smith announced that city hall parking lot now has a green and yellow recycling bin, and encouraged everyone to take advantage of it as it brings revenue to our Library and Community.

Treasurer Samborski announced the Milan Youth Football Cheerleading is offering early registration this month for the upcoming season.

Chief Tillery congratulated a newest officer, Kyle Kirsten, that will be graduating from the academy this Friday. Everyone is invited and can call him for the details. He announced that the renovations for the dispatch area are underway. Some services provided at the window will be relocated until they are completed in the next 3 to 4 weeks.

Mr. Slay announced the Train camera has arrived and will be up and running next week.

Ms. Bell invited everyone to the Magic Picnic on June 30 from 11:15 to 1:15. It is sponsored by the American One Credit Union and is free for the first 250 people. There are still 100 available spots. Please call to reserve your spot.

Ms. Tewsley announced the first of five Third Thursday events is to start Thursday, June 15 from 5:00-8:00. There will be many family activities and several pop-up markets. One market is a comic book store and one will have home décor. For a full listing of events and attractions, go to www.milanthirdthursdays.org.

Chief Stevens thanked the police department and everyone involved in providing smooth access to for the Fire Department to answers calls before and during the fireworks.

Councilperson Gilson expressed the importance of stopping at red lights. He has observed several vehicles run through them. Everyone should remember to give a Police officer who has someone pulled over one lane distance between you and him.

Mr. Gilson commended the Milan Fair Board, and mentioned that only six people and a few volunteers run the Fair. He encouraged others to participate.

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Councilperson Churchill announced that the Historical Society enjoyed a recent bike tour of Milan, visiting many local historical sites.

Councilperson Thompson thanked City Administrator Jade Smith and Building Zoning Official Robert Grostick for their due diligence in taking care of all that went into providing a recycle bin for downtown and for their continued hard work for the city.

Councilperson Hamden complimented the Milan Fair Board on another great year. He offered his condolences to Danny Fromm and family, as his mother's health is dwindling. He invited everyone to be an encouragement to the family via Facebook or by sending a letter.

Mayor Pro-Tem Gee recognized the Milan Youth Council for all their hard work. She gave special mention to the 571.5 hours of volunteer time they put in over the course of the year and is looking forward to the next year.

Mayor Armitage announced GMACF is accepting grant applications for non-profit organizations now through the end of July. Applications are online at GMAF.org. He commended the Milan Fair Board and the city employees for all their hard work in making the 2017 fair a success. Mayor Armitage acknowledged the new "Little Library" that has been set up at Nature Park and mentioned many benefits of having a library in the park.

NEXT REGULAR MEETING: June 26, 2017 (Submission Deadline June 21, 2017)

ADJOURNMENT: Motion by Councilperson Gee, seconded by Gilson, to adjourn meeting at 8:15p.m.

Michael Armitage, Mayor

Lavonna Wenzel, City Clerk